

**TOWN OF PORT REXTON
Minutes
Regular Council Meeting
Wednesday, June 10, 2026
6:30pm**

Meeting held in the Recreation Room:

Present at the meeting were:

Mayor Chris Kelly	Deputy Mayor Colette Churchill-White
Councillor Penny Vivian-Penney	Councillor Janice Hayward
Councillor Eldon Bannister	

Staff Present: **Town Clerk/Manager: Cathy Piercey**
 Assistant Town Clerk: Tina Toope

Regrets: **Councillor Madelyn Jill White**
 Councillor Christine Hiscock

Visitors: Patricia Connolly, Nicole Duffett

Mayor Kelly called the council meeting to order at 6:30 pm and asked for the adoption of the agenda for this meeting.

MOTION #36 – 2026 – Bannister/Vivian-Penney; resolved that the agenda for this meeting shall be adopted as presented. All five members present in favour, resolution carried.

Mayor Kelly then asked if there are no errors or omissions, for a motion to adopt the minutes of the regular council meeting held on May 13, 2026.

MOTION #37 - 2026 – Hayward/Churchill-White resolved the adoption of the minutes of the regular council meeting held on May 13, 2026. All five members present in favour, resolution carried.

REPORTS AND BUSINESS ARISING

Fire Department

Mayor Kelly reported he and the town clerk attended the June 8/26 meeting. Due to work schedules and availability of Fire Department members they will not be filling pools and wells this summer. Only exception will be an emergency situation or Town Council maintained wells. They will be doing a BBQ at the Port Rexton weekend. Need a new washer/dryer, they are special units for their bunker suits which are quite costly. Suggestion was made to discuss with Trinity Fire Department and split the cost. Pagers are old and obsolete and need to be replaced. Will look into getting a quote. Getting new truck equipped with lights, decals, stickers, etc. One new member joined the Fire Department.

Heritage Society

Deputy Mayor Churchill-White reported they had a meeting on June 2/26. For the Port Rexton weekend they will be hosting a teeny bopper dance and an adult dance on July 11/2026. They are planning the 2nd Annual Music and Friends for Maureen Howard in early August. More updates to follow. Need 2 windows replaced at the building and water/sewer is still an ongoing issue. Discussed looking at ways to get

water to the building via the old post office. Sewer issue will need more research. Councillor Hayward brought up about looking into getting some dedicated heritage structures around the town, for e.i. there is an old wharf on Bailey's Head/Devil's Cove area that potentially could be one.

Recreation Commission

Nicole Duffett (new president) reported plans are finalized for Lois's retirement party. Pickle Ball court will be done next week. Netting has been purchased to go around the outdoor rink. Volleyball court will be moved over the summer to the outdoor rink area. Land around the outdoor rink area that they were looking into purchasing is not for sale at this time. One of the playgrounds may possibly get subdivided into a dog park. Canada Day event scheduled to take place in the early morning. Plans are being finalized for Port Rexton weekend with a kickoff event Friday night and various activities planned throughout the weekend with fireworks on Sunday night at dusk to wrap up the weekend event.

Waste Site

Mayor Kelly reported no current issues at the waste site. Waiting to get scrap metal and tires picked up.

Hike Discovery

Mayor Kelly had nothing to report.

Otter House

Mayor Kelly had nothing to report.

Multi-Use Trail Committee

Councillor Bannister reported there were 6 people at the May 31/26 meeting. Still no executive elected as they need at least 8 members in attendance. Had some discussion on an alternate trail route and excavator use. Next meeting is scheduled for June 18/26.

CORRESPONDENCE

- Email received from MACE regarding the town's Capital Investment Plan approvals. Filed.

FINANCES

The financial summary for May 1 - 31, 2026 that was included in Council member's meeting documents was briefly discussed.

Expenses

May Invoices Paid:	\$18,762.10
Pre-Authorized Payments/Payroll:	<u>\$18,194.96</u>
	\$36,957.06

Revenue

May 1 - 31 , 2026 Income:	Total	\$56,289.04
Property/Business Tax, Permits, MOG/PGT		

General Account Bank Balance May 31, 2026: **\$122,371.26**

The **May Budget Revenue/Expense Summaries** distributed to Council was discussed at some length and questions asked/answered on various parts of these reports. Regarding these reports and the foregoing financial report a motion was made.

MOTION #38 – 2026 – Bannister/Vivian-Penney; resolved the acceptance of all monthly financial reports, the approval for payment of all regular monthly bills, and confirms payment of related invoices as submitted that have been paid to date. All five members present in favour, resolution carried.

ONGOING BUSINESS

- 2025 Audit is started. Our accountant, Jody Cooper will be scheduling an onsite visit next month for additional information needed to finalize the audit.
- Tract Consulting start-up meeting is scheduled for June 25/26. Climate Adaptation Readiness Grant which is 100% funded (we partnered with Trinity) that we applied for last year and got approved this spring.
- Never got approved for Heat Pump Grant for Fire Hall.

GENERAL/NEW BUSINESS

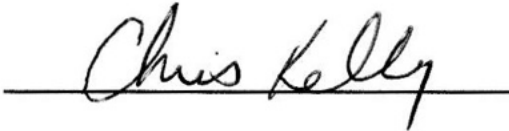
- JCP-Job Creation Partnership-(EI Top Up) application submitted June 5/26. Applied for 5 workers for 16 weeks for this fall. Hoping to get funding for a new storage building (up by the bandstand), new chain link fence for 2 playgrounds, new covered picnic tables & benches and renovate council office to make larger office space.
- CSJ (Canada Summer Job) application deadline extended to Friday, June 12/26. Hoping to get more applications (got 3 so far – 1 not old enough).
- New residential build that was approved in 2024 for 9 Randell's Lane (out in the cove) has started.
- Reached out to RPM (Oil/Coolant Recycling Program). We have been added to their program. Will drop off bins/bags in the next coming weeks. Containers need to be empty. Will not take any liquids. Also going to reach out to the people who pick up used oil, etc. and get them to contact us. Different program. Hopefully get that set up down the road.
- Our Contractor updated us that the local road projects will be starting next week.
- Parking at Trinity East side for Skerwink Trail yesterday was very crowded and unsafe. Pauline Cooper to get in touch with John Vivian regarding getting more signage.
- Referral Letter from Service NL on behalf of JI Contracting to use the old highway pit for upcoming paving project on Bonaventure Road. Will sign off/approve.
- Wages were discussed/reviewed. Hourly Wages will increase as follows; Waster Site Supervisor will increase to \$18.00 (currently \$17.00), Town Clerk/Manager will increase to \$25.00 (currently \$23.00), Assistant Office Clerk will increase to \$22.00 (currently \$20.00). These wage increases will be effective July 1/2026.

MOTION #39 – 2026 – Bannister/Churchill-White resolved the approval for hourly wage increases effective July 1/2026 as follows; Waste Site Supervisor will increase to \$18.00 (currently \$17.00), Town Clerk/Manager will increase to \$25.00 (currently \$23.00), Assistant Town Clerk will increase to \$22.00 (currently \$20.00). All five members present in favour, resolution carried.

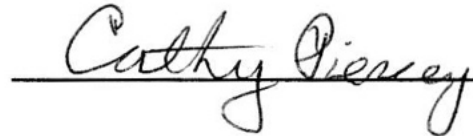
- Going to do some town improvements. Getting flowers for the 2 flower boxes where the town signs are located and do some brush cutting and put flowers out in front of municipal building. Windows/eaves need to be painted on the Old Post Office building. Discussed on putting grass seed around the old post office and possibly getting it opened for an interpretation centre in the future.

- John Vivian briefly spoke that Tourism NL are coming for a June 24/25 meeting and ACOA are still interested in financing putting back a replica old train station building on the original site at the beginning of the Skerwink Trail – Port Rexton side.

Being no further business the meeting adjourned at 7:19 pm on a motion, **2026 - #40 (Bannister/Hayward)**. Next regular council meeting July 8, 2026.

A handwritten signature in cursive script that reads "Chris Kelly". The signature is written over a horizontal line.

Mayor
Chris Kelly

A handwritten signature in cursive script that reads "Cathy Piercey". The signature is written over a horizontal line.

Town Clerk/Manager
Cathy Piercey