

## **Town of Port Rexton**

### **Privileged Meeting – New Council Members Only**

**Thursday, October 9, 2025 – 6:00PM – Council Chambers**

**Attending:** All newly elected Council members.

**Incumbents:** Chris Kelly, Janice Hayward, Eldon Bannister

**New:** Penny Vivian-Penney, Colette Churchill-White, Madelyn Jill White, Christine Hiscock

**Also present:** Town Clerk/Manager-Cathy Piercey, Assistant Town Clerk-Tina Toope, (Former)Town Clerk/Manager-Lois Long

The Town Clerk chaired the meeting and called the meeting to order at 6:02pm and welcomed all the members of Council, wishing them the best of luck during this four-year term, then proceeding to the first order of business, the swearing in of the new Council. Each member took the Oath of Office and signed these documents accordingly.

Each member was given a Disclosure Statement to be filled in as required, with any personal or business property interests within the town. These documents must be then returned to the Town Clerk to be kept on file for the duration of the term of office and updated yearly.

The Town Clerk also handed out info for councillors, mayor and deputy mayor.

The next order of business was the election of Mayor and Deputy Mayor, so the Town Clerk then assumed the position of Returning Office and called for nominations for Mayor.

Councillor Christine Hiscock nominated Councillor Chris Kelly and Councillor Eldon Bannister seconded the nomination. Councillor Chris Kelly accepted the nomination. After the second and third time call for nominations and being no other nominations the Returning Officer declared nominations cease and welcomed Councillor Kelly to the position of Mayor for this four-year term with a round of applause from fellow Council members.

The Returning Office then called for nominations for Deputy Mayor. Councillor Madelyn Jill White nominated Councillor Colette-Churchill White and Councillor Penny Vivian-Penney seconded the nomination. Councillor Colette Churchill-White accepted the nomination. After the second and third time call for nominations and

being no other nominations the Returning Officer declared nominations cease and welcomed Councillor Colette Churchill-White to the position of Deputy Mayor for this four-year term with a round of applause from fellow Council members.

The Returning Officer then declared the elections closed and returned to the position of Town Clerk and welcomed Mayor Chris Kelly and Deputy Mayor Colette Churchill-White to their office for the 2025-2029 term of Council and wished all members of council the best of luck for their term as Councillors. The Town Clerk then invited the Mayor to take over the remainder of the meeting.

Mayor Kelly congratulated all council members on their election to Council and Deputy Mayor Churchill-White on her election to her position. Gave the new members a brief overview of what takes place in a meeting and ongoing matters in progress that the previous Council was working on. Several reports are given from the different organizations within our town such as;

Fire Department  
Heritage Society  
Recreation Commission  
Waste Site  
Hike Discovery  
Otter House

Had a brief discussion on Otter House. Mayor Kelly brought up that another member was needed as outgoing Mayor Bailey was on this committee. Councillor Madelyn Jill White notified the council she is already a director of Otter House. Councillor Hiscock volunteered to go on the committee.

General and New Business as follow;

SAM 2025 Fall Regional Meeting – November 4, 2025 in Harbour Grace. Looking for a council representative to attend. Follow up later.

Municipalities NL – 2025 Trade Show & AGM – November 20-22, 2025 in Corner Brook. Former Town Clerk/Manager Lois Long gave a brief overview of what takes place at this event and it was decided we would not be sending anyone at this point and time. Mostly focused around the bigger towns and cities.

Certificates of Dispossession & Primary Residence Land Title Program – (Identify eligible lands within a community and what we need to do). Scheduling a meeting with Tara Morgan to come here and explain what this is all about and help people with the application process. Looking at late October/early November to set the meeting up. Council agreed for the Town Clerk to go ahead and get the meeting scheduled with Tara Morgan. Town of Trinity may also attend. Update to come.

Fire Department needs some repairs on the front part of the building. Council agreed for the Town Clerk to go ahead and get some quotes. Update to come.

With the departure of the old Council new signing officers are now required by the bank to sign cheques (always 2 signatures on all cheques). After a short discussion it was agreed the signing officers will be Chris Kelly (Mayor), Colette-Churchill White (Deputy Mayor), Elson Bannister (Councillor) and Cathy Piercey (Town Clerk/Manager). The paperwork got signed/completed at the meeting and the Town Clerk will submit the documents to the bank.

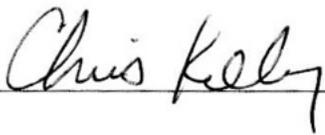
Stewardship of Municipalities (SAM) – Sign erection application is sent to Service NL. Waiting to hear back on approval. Then goes to DOT for final approval.

New Cell Tower to be Erected. Location is getting close to being determined.

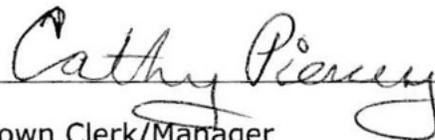
Garbage Collection Contract & Snow Clearing Contract. Contractors have agreed on the same price as the last contracts so not necessary to put out on tenders. Contracts good for 2 more years.

The Clerk will be getting the information packages to the new members in the next couple of weeks. Also, will be e-mailing info as it comes into the council office. Council meetings are held on the second Wednesday of each month at 6:30 pm unless unforeseen circumstances require it to be changed.

Being no further business, the meeting adjourned at 7:18 pm, on a Motion **2025 #94** by Councillor Bannister and seconded by Councillor Hayward. Next regular council meeting, November 12, 2025.



Mayor  
Chris Kelly



Town Clerk/Manager  
Cathy Piercey