

TOWN OF PORT REXTON

Minutes

Regular Meeting

Wednesday, June 11, 2025

6:30 P.M.

Meeting held in the Recreation Room

Present at the meeting were:

**Deputy Mayor Wanda Rex
Councillor Janice Hayward
Councillor Roland Taylor**

**Councillor Eldon Bannister
Councillor Chris Kelly
Councillor Shirley Clark**

**Staff Present: Town Clerk/Manager: Cathy Piercey
Office Staff Assistant: Tina Toope**

Regrets: Mayor Dean Bailey

Visitors: Patricia Connolly, Carol Osmond

Deputy Mayor Rex called the Council Meeting to order at 6:30 pm and asked for the adoption of the agenda for this meeting.

MOTION #48 – 2025 – Clark/Bannister; resolved that the agenda for this meeting shall be adopted as presented. All six members present in favour, resolution carried.

Deputy Mayor Rex then asked if there are no errors or omissions, for a motion to adopt the minutes of the meeting held on May 14, 2025.

MOTION #49 - 2025 – Taylor/Kelly; resolved the adoption of the minutes of the regular meeting held on May 14, 2025. All six members present in favour, resolution carried.

REPORTS AND BUSINESS ARISING

Fire Department

No one from the fire department was in attendance. They took 1995 Ford Truck out of commission. Not roadworthy. Going to use for training exercise. May 19, 2025 Toll Gate Proceeds \$3,438.75.

Heritage Society

Deputy Mayor Rex said they have not had a regular meeting. They had a brief meeting on June 10, 2025 with the Recreation (2 Heritage people, 1 Recreation person) and they are in the final planning stages for Port Rexton

Days (July 11-13, 2025) in conjunction with the Recreation. There will be events planned for the whole weekend. Update more information at next council meeting.

Recreation Commission

Councillor Hayward reported they are having a meeting next week to wrap up the details for the Port Rexton Days (July 11-13, 2025) and getting preparations ready for the Summer Sports Program. Looking to have some kind of event for Canada Day with location to be determined (possibly gun hill). Checking into getting some organizations to attend – maybe the Legion (Councillor Taylor to follow up).

Waste Site

Deputy Mayor Rex reported Newco Metals will be here in the fall (Oct./Nov.) to pick up the scrap metal. Tire pick up will be in 4-6 weeks time. There was a fire at the Waste Site on May 31, 2025 with a 911 call being placed dispatching the Port Rexton and Trinity Fire Departments to the scene. Councillor Kelly reported that the Department of Forestry were contacted after and also on scene. Local fire departments got released from the scene and Forestry stayed on into the evening. Forestry take over jurisdiction for landfill/waste sites and local fire departments should not attend (don't think we were aware of that matter). There were 2 fire extinguishers used. Follow up with waste site supervisor to see if extinguishers need to be recharged.

Hike Discovery

Deputy Mayor Rex reported they tried for a Zoom meeting on May 22/2025 but not enough people participated. There are some changes in the by-laws to be discussed at the upcoming AGM.

CORRESPONDENCE

- A Letter received from Municipal Affairs introducing Paul Pike MHA District of Burin-Grand Bank as new Minister of Municipal Affairs and Community Engagement (MACE). Filed

- A Letter received from Stewardship Association of Municipalities (SAM) regarding upcoming public sign unveiling in Port Rexton (sign placement location to be determined). Possibly event will take place July 11/2025 in conjunction with Port Rexton Days. More information to come. Filed.

- A Letter received from Water Resources Management Division as a reminder that permits are required for any work taking place around water bodies/wetlands. Filed.

- A letter received from Municipal Affairs regarding upcoming Municipal General Election on October 2/2025 with a Vote by Mail option available.

After a brief discussion council decided not to proceed with the vote by mail option. There is a specific set up process and time frame to complete which they feel is not necessary at this time.

Motion #50 – 2025 – Bannister/Clark; resolved that Council will not go ahead with the Vote by Mail option at this time. All six members present in favour, resolution carried.

- A letter received from Municipal Affairs and Community Engagement regarding our Emergency Management Plan. Needs to be reviewed and updated. Will be addressed in the next few weeks. Update to follow.
- A letter received from Discovery Trail Ground Search and Rescue looking for a donation of \$150.00 towards the purchase of a piece of rescue equipment called a vacuum mattress primarily used to transport people with back/spine injuries.

Motion #51 – 2025 – Hayward/Bannister; resolved that Council will donate \$150.00 to the Discovery Trail Ground Search and Rescue towards the purchase of the rescue equipment. All six members present in favour, resolution carried.

- A request from Roger Rogers, 20 Balletts Lane for a permit to build a shed (8' x 12'). This is a different request as he already got approved last summer to build a shed (20' x 24') which he since turned into a house without changing any of the dimensions. Now we need to issue him a permit for a house. There was a lengthy discussion on this topic with Councillor Hayward requesting we look into this matter some more to make sure it falls into the correct building codes/regulations. Update to follow.
- A request from Rod Piercey, 19A Level Road for a permit to build a shed. There was a discussion on the shed size (16' x 20' or 12' x 24') and shed placement in regards to how close it will sit on his boundary to the track/roadway. Needed to make sure there is enough room/clearance for future road maintenance and possibly widening. Rod contacted the shed builder who went to the proposed site with former Town Clerk/Manager Lois Long who both agreed the area for the shed placement (whichever size) is ok. Rod will update us with measurements for the permit when he contacts the builder.

Motion #52 – 2025 – Kelly/Clark; resolved that Council will approve a permit for a shed for Rod Piercey. All six members present in favour, resolution carried.

- A letter from Jason Fisher, 7 Gun Hill regarding street and road signs for Gun Hill. There have been numerous people trying to access Gun Hill using the road to his property (even parking on his property) to get to Gun Hill. There is also a concern for theft around his property as well with so many

people on the move. He would like to get signs erected at the beginning of the Gun Hill Road that lets people know that this is a dead end road with no access to Gun Hill Lookout. Also, the signs in the town that show where Gun Hill Lookout is accessible are too tiny to read. Need to make larger signs so they are more visible for people to see.

Motion #53 – 2025 – Bannister/Hayward; resolved that Council will get new road and street signs ordered from GB Signs for Gun Hill Road/Lookout. All six members present in favour, resolution carried.

FINANCES

The financial summary for May 1 - 31, 2025 that was included in Council member’s meeting documents was briefly discussed.

Expenditure

May Invoices Paid:		\$14,758.84
Pre-Authorized Payments/Transfers:		\$15,734.15
	Total	\$30,492.99

Revenue

May 1 - 31, 2025 Income:	Total	\$55,685.71
Taxes, Interest, MOG, PGT & Active NL Fund (Recreation)		

General Account Bank Balance May 31/2025: \$104,981.36

The **May Budget Revenue/Expenditure Summaries** distributed to Council was discussed at some length and questions asked/answered on various parts of these reports. Regarding these reports and the foregoing financial report a motion was made.

MOTION #54 – 2025 – Taylor/Bannister; resolved the acceptance of all monthly financial reports, the approval for payment of all regular monthly bills, and confirms payment of related invoices as submitted that have been paid to date. All six members present in favour, resolution carried.

GENERAL BUSINESS

- Mary Bishop, town planner has informed us that Amendments #2 and #3 (copies of the final draft of the amendments were previously

copied to council members and the documents were discussed briefly at that time) were reviewed and released from the planning division of the Department of Municipal Affairs and Community Engagement on May 27th 2025. The next step is the Public Hearing which should be held as soon as possible. The Town Clerk has been in constant contact with the town planner and it has been recommended that Mr. John Baird be appointed as the Commissioner for the Public Hearing. He would hear submissions from anyone who has indicated, in writing, that they intend to appear at the Public Hearing to present their concerns or objections.

MOTION #55 – 2025 – Kelly/Bannister; resolved that Council hereby adopts Amendment #2, 2024 in accordance with Section 16 of the Urban and Rural Planning Act, 2000, and

MOTION #56 – 2025 – Hayward/Bannister; resolved that Council hereby adopts Amendment #3, 2025 in accordance with Section 16 of the Urban and Rural Planning Act, 2000, and

Further, be it resolved that Council sets the day of Wednesday, July 2nd, 2025 at 7:00pm at the Town Hall for the holding of a Public Hearing to consider any objections or representations to the Municipal Plan and Development Regulations, and

Further, be it resolved that Council appoint John Baird to act as Commissioner for the holding of the Public Hearing, in accordance with Section 19 of the Urban and Rural Planning Act, 2000.

All six members present in favour, resolution carried.

- Local roads spring road maintenance is in the start up process plus calcium being spread to cut down on the dust for property owners and businesses.

- Summer Student Employment applications have been received (4) with the cut off date as of June 10/2025. Deputy Mayor Rex and Councillor Bannister will go over the applicants with Mayor Bailey and choose a suitable candidate for the job.

NEW BUSINESS

- The shed at 17 Ridge Road needs to be torn down. Has been an ongoing concern for some time with the assumption someone was going to take care of this. Now it has become a safety hazard/eyesore which needs to be dealt with in the near future. Update to come.

- Mayor Bailey has been in contact with Craig Pardy's office regarding Trail Meeting for small group of people (8-10). Waiting to here back on an available date.

Being no further business the meeting adjourned at 7:18 pm on a motion, **2025 #57 (Bannister/Kelly)**. Next regular meeting, July 9, 2025.

Wanda Rex

Deputy Mayor
Wanda Rex

Cathy Piercey
Town Clerk/Manager
Cathy Piercey